



**"One Team, One Town, One Family"**

**Morenci City Offices**

**118 Orchard Street**

**Morenci, MI 49256**

**(517) 458-6828**

## NOTICE TO BIDDERS

Installation of LED Lighting at Stair District Library and Morenci Police Department Garage

The City of Morenci is seeking sealed-bids starting on Tuesday, December 19, 2017, at its office at 118 Orchard Street, Morenci, Michigan 49256, until 5:45 p.m., Wednesday, January 3, 2018, for the installation of LED lighting at the Stair District Library, which is located at 228 W. Main Street, Morenci, MI 49256, and the Morenci Police Department Garage, which is located at 118 Orchard Street, Morenci, MI 49256.

### *Notes to Bidders*

1. Please indicate clearly any substitutions contained in your bid and which alternates or combinations of it are included in your bid.
2. Bid should include the price for the installation of LED lighting in the Stair District Library (inside and outside of facility; includes library and annex) and Morenci Police Department Garage (inside of facility). This bid price should be to retrofit existing lighting structures by-passing the ballast through direct replacement.
3. Successful bidder should be DesignLights Consortium (DLC) certified.
4. Successful bidder shall be responsible for applying for rebates for the City of Morenci through Consumers Energy for upgrading lighting to LED. This includes getting the reservation for rebates and applying at the proper timeframes.
5. If you would like to view the property and / or have questions about it, you may contact the City of Morenci's City Administrator / Clerk Michael Sessions at (517) 458 – 6828.
6. Bids will be publically opened on at 4:00 p.m. on Wednesday, September 21, 2016, at the City of Morenci offices.
7. The successful bidder is required to provide documentation of worker's compensation coverage and Commercial General Liability Insurance with the City of Morenci named as an additional insured with submission of bid. \$1,000,000 of insurance is required for each occurrence as respect to Bodily Injury Liability or Property Damage Liability, or both combined. \$2,000,000 is required Per Job General Aggregate.
8. Bids must be submitted on the bid sheet.

Bids must be received by 5:45 p.m., Wednesday, January 3, 2018, at 118 Orchard Street, Morenci, MI 49256.

The right is reserved by the City of Morenci to reject any and all bids or any part of same, to waive irregularities and / or informalities, and to make the award or acceptance in part or entirety as may appear to the best interest of the City of Morenci. Any dispute arising as to any bid shall be settled in the sole discretion of the Morenci City Council.

Bid Specifications for Installation of LED Lighting at  
Stair District Library and Morenci Police Department Garage

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Michael S. Sessions  
Morenci City Administrator / Clerk

Date Posted: \_\_\_\_\_

Date Published: \_\_\_\_\_

**Installation of Installation of LED Lighting at  
Stair District Library and Morenci Police Department Garage  
City of Morenci  
Bid Sheet**

Bid Price: \_\_\_\_\_ \$ \_\_\_\_\_

Bid Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Telephone Number & Fax Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Printed Name Title

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Authorized Signature

Please see Notice to Bidders sheet, which contains information on the general specifications required for the bid.

By submitting a bid, you agree to all terms set forth in the Notice to Bidders Sheet regarding the sale of the installation of LED lighting at the Stair District Library, which is located at 228 W. Main Street, Morenci, MI 49256, and the Morenci Police Department Garage, which is located at 118 Orchard Street, Morenci, MI 49256.