



"One Team, One Town, One Family"

Morenci City Offices

118 Orchard Street

Morenci, MI 49256

(517) 458-6828

Full-time DPW Laborer

The Department of Public Works (DPW) Laborer position will perform duties pertaining to assist in installation, maintaining, and / or repair of City sewer lines, water lines, streets, sidewalks, parks, buildings, trees, traffic signs and clean sewers. Work will primarily be in the downtown and in City parks. Work is performed under the supervision of the City Superintendent. To review the job description in detail, visit www.CityofMorenci.org.

Please note that applications are due by Wednesday, August 1, 2018 by 4:00 p.m. An application may be obtained at the Morenci City Offices, 118 Orchard Street, Morenci, MI 49256.

This position is a full-time position at 40 hours a week.

Instructions to Apply for the Position

Please submit an application along with any additional applicable information to Michael S. Sessions, City Administrator / Clerk via email at michael.sessions@cityofmorenci.org or hard copy at:

City of Morenci
Attn: City Administrator / Clerk
118 Orchard Street
Morenci, MI 49256

The City of Morenci is an Equal Opportunity Employer



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Job Description Position: DPW Laborer

Summary

Assist in installation, maintaining, and / or repair of City sewer lines, water lines, streets, sidewalks, parks, buildings, trees, traffic signs and clean sewers. Perform related work as required by the City Superintendent or his / her delegate.

Supervision Received

The City Superintendent provides daily assignments and supervision.

Responsibilities and Duties

An employee in this position may be called upon to do any or all of the following essential duties: (These examples do not include all of the duties which the employee may be expected to perform.)

1. Install, maintain, and / or repair City sewer lines, water lines, streets, sidewalks, parks, buildings, trees, traffic signs, and clean sewers.
 - a. Make excavation cuts and patch curbs, sidewalks and pavements. Erect and repair street and traffic signs. Remove ice and snow from streets, along with salt streets.
 - b. Clean storm and sanitary sewers; install new sewer lines / drain fields.
 - c. Install and repair water lines; locate and mark water lines.
 - d. Sweep streets and empty trash barrels in parks and downtown area.
 - e. Mow grass and trim trees on City maintained properties. Paint buildings and refinish picnic tables; maintain parks / athletic facilities.
2. Operate and maintain variety of heavy and light motor vehicles and mechanical equipment.

- a. Operate light and heavy motor vehicles to haul materials and equipment to work sites, and to plow snow and spread salt on streets.
 - b. Operate tractor, front-end loader, backhoe, street sweeper, road grader and specialized equipment such as sewer vacuum, earth bore machine, ropes and saddle (for tree trimming), and air compressors.
 - c. Operate a variety of power tools such as mowers, chain saws, air hammers, and sprayers.
 - d. Assist in the maintenance and light repair of mechanical equipment. Wash, clean, fuel, lubricate and change oil in vehicles. Change and repair tires.
3. Perform related work as required.

Employment Qualifications

An employee in this class, upon appointment, should have the equivalent of the following knowledge, training and experience:

- a. Knowledge of the procedures / practices for operating and maintaining assigned vehicles and mechanical equipment.
- b. Knowledge of safety procedures / precautions involved in various public works projects and equipment operations.
- c. Skill in operation of assigned vehicles / mechanical equipment/power tools.
- d. Skill in establishing / maintaining effective working relationships with fellow employees.

Required training includes a high school diploma or equivalent. A motor vehicle operator's license is required.

Approved by the Morenci City Council on June 6, 2016